

**THE SECOND AMENDED INTERLOCAL AGREEMENT FOR
PUBLIC SCHOOL FACILITY PLANNING
STAFF WORKING GROUP MEETING**

Final Minutes

**June 7, 2018
9:30 a.m. – 11:30 a.m.**

**City of Plantation, Development Services Building
401 NW 70th Terrace, 1st Floor Conference Room
Plantation, Florida 33317**

1. Call to Order and Roll Call

Chair Eichner called the June 7, 2018 Staff Working Group (SWG) meeting to order at 9:35 a.m. Linda Houchins took roll call, and the following members were in attendance:

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| • Brightbill-Dasari, Rebekah | City of Parkland, Town of Southwest Ranches |
| • Buckeye, Rick | City of Oakland Park |
| • Carcamo, Alexandra | City of Hollywood |
| • Carpenter, Paul | City of Coral Springs |
| • Carrano, Susanne | Broward County |
| • Dokuchitz, Peter | City of Plantation |
| • Eichner, Shelley | City of Weston |
| • Jacobson, Bonnie | City of Deerfield Beach |
| • Johnson, Ann | City of Tamarac |
| • Kalus, Evy | City of Wilton Manors |
| • Keester-O'Mills, Daniel | City of Pompano Beach |
| • Langrin, Shani | City of Lauderhill |
| • Lebrun, Nixon | City of Miramar |
| • Leroy, Vanessa | City of Hallandale Beach |
| • Pinney, Andrew | City of Margate |
| • Swing, Brad | City of Sunrise |
| • Tappen, Lorraine | City of Fort Lauderdale |
| • Teetsel, Dawn | Broward County Planning Council |
| • Wight, Lisa | School Board of Broward County |
| • Williams, Sharon | City of Pembroke Pines |
| • Wood, Matthew | City of Cooper City |

Others in attendance at the SWG meeting were as follows:

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| • MacNeil, Kerrie | City of Pompano Beach |
| • McAllister, Garrett | Broward County |

Chair Eichner welcomed everyone and said there is a designated person and/or alternate assigned to the SWG by each Municipality. She said that if the person attending the meeting today is not one of the designated appointees, they need to email Linda Houchins so that they will receive credit for their attendance. Linda Houchins advised that the Cities of Hollywood and Pompano Beach were the Municipalities that need to email advising that they are attending on behalf of the designee.

2. Addition(s) to the June 7, 2018 Agenda

There were no additions to the June 7, 2018 agenda.

3. Approval of the Final Agenda for the June 7, 2018 Meeting

Lisa Wight made a motion to approve the final agenda for the June 7, 2018 meeting. Sharon Williams seconded the motion and the motion passed unanimously.

4. Approval of Minutes from the March 1, 2018 Meeting

Sharon Williams made a motion to approve the minutes from the March 1, 2018 SWG meeting. Peter Dokuchitz seconded the motion, and the minutes were approved unanimously.

5. Subcommittee Reports (None)

6. Old Business

6.1 Feedback from the April 11, 2018 Oversight Committee Meeting

Chair Eichner stated that the Oversight Committee (OC) had approved transmittal of the 2017 Annual Status Report on Implementation of the Interlocal Agreement for Public School Facility Planning at their meeting on April 11, 2018 and said there had been much discussion regarding attendance at the SWG meetings. She said that the Chair of the OC had sent letters to the Mayors of the Municipalities who had not been regularly attending the SWG meetings. Chair Eichner stated that the OC talked about the role that the SWG plays in terms of technical assistance to the OC. Chair Eichner said the rest of the conversations revolved around the Student Generation Rate/School Impact Fee Study Update and the lingering questions regarding how the rates were calculated and whether transportation and ancillary costs can be used in the calculations. A question was asked about the status regarding whether impact fees could be used to pay debt service. Ms. Wight stated there was still uncertainty regarding the legality of that issue. She said that using impact fees to pay debt service had been established by precedent but not by case law or statute.

6.2 Feedback from the May 15, 2018 School Board Workshop Regarding the Student Generation Rate/School Impact Fee Study Update

Ms. Wight stated that a School Board Workshop was held on May 15, 2018 regarding the Student Generation Rate/School Impact Fee Study Update as well as changes regarding affordable housing. She said that the legal opinion commissioned by the District supported

that school impact fee monies could be used to pay for debt service. She said that given the crisis on affordable housing and the costs to development because of the increased fees, the Board directed not to move forward at this time with the Student Generation Rate/School Impact Fee Study Update. Additionally, Ms. Wight said the Board consensus was to move forward with the new parameters for the school impact fee waiver program. She said other options were explored to address affordable housing, but the Board gave no clear consensus on those options.

6.3 Status – Third Amended and Restated Interlocal Agreement for Public School Facility Planning

Ms. Wight said staff was preparing revisions to Growth Management Policy 1161 (Policy 1161) relating to both the school impact fee waivers and the Third Amended and Restated Interlocal Agreement for Public School Facility Planning (TRILA). She advised that on May 16, 2018, the City of Coral Springs became the twenty-first City to adopt the TRILA, which meets the 75% of the Municipality approval threshold for amendment of the TRILA. Ms. Wight said the only Municipalities left to adopt are North Lauderdale, West Park and Wilton Manors and they have all committed to put the item on their agenda within a month. Additionally, she advised that the only dissenting vote so far had been the City of Margate. Ms. Wight stated that Policy 1161 is scheduled for a School Board Workshop on August 14, 2018 which will incorporate the provisions of the TRILA and the school impact fee waiver program. She said the revised Policy 1161 should be adopted at the October 2, 2018 School Board Operation Meeting. Ms. Wight said the District development review reports would continue to reference the Second Amended ILA until the Policy amendments have been adopted. She thanked all the Municipalities for working with her on getting the TRILA approved.

Ms. Wight said each year the Annual Report states how the provisions in the ILA have been met. She said action would have to be taken by each Municipality to adopt the new provisions for the 2018/19 calendar year. Ms. Wight said the County typically provides the template for the Municipalities to copy for the Land Development Codes and Comprehensive Plans. She said that Broward County is going through a rewrite of their entire Comprehensive Plan, and their new Public School Facilities Element includes new policies which will be consistent with the TRILA. Susanne Carrano, Broward County, gave a brief update on BrowardNext 2.0. She said that a Local Planning Agency (LPA) meeting had been held in April 2018, but because of significant comments, another LPA meeting would be necessary to incorporate new changes. Ms. Carrano stated that another BrowardNext LPA meeting would be held in August 2018 and the County Commission meeting in September 2018 would set the public hearing. She said that transmission to the State would be in October 2018 and hopefully adopted in the spring, 2019. Ms. Carrano said the Goals, Objectives and Policies along with support documents will be available in early July 2018. Ms. Wight advised that language in the 2018 Annual Status Report would state that all Municipalities are in the beginning stages of updating their Land Development Codes and Comprehensive Plans to be in compliance with the TRILA and that there is no negligence on any of the Cities' parts. Brief discussions followed. Chair Eichner explained that if Broward County does not adopt until spring 2019, the Municipalities may still not be compliant until the 2019 calendar year.

6.4 New Collocation Facilities

The Municipalities had no new collocation facilities to report.

6.5 Status – Broward County and Municipal Comprehensive Plans and Land Development Codes/Regulations

The Entities had no updates to report regarding Comprehensive Plans and Land Development Codes/Regulations.

6.6 Update on Broward County and Municipalities Evaluation and Appraisal Report

Brad Swing, City of Sunrise, advised that the City is in the transmittal phase regarding update of their Municipalities Evaluation and Appraisal Report and have already incorporated the new Level of Service concept into those documents.

Ms. Carrano advised that the population forecast will be published on the County's website next week at broward.org/planning. Brief discussions followed regarding the downtown school concept.

7. New Business

7.1 Annual Interlocal Agreement Report Committee

Ms. Wight advised that every year the Annual Interlocal Agreement Report Committee has representation from the School District, Broward County and two Municipalities, and she asked for volunteers. The following SWG members volunteered for the Committee:

- Lisa Wight, Broward County School District
- Sharon Williams, City of Pembroke Pines
- Susanne Carrano, Broward County

Ms. Wight stated that Tanya Davis-Hernandez, City of Lauderdale Lakes, was on the Committee last year. Evy Kalus, City of Wilton Manors, said that she would volunteer if Ms. Davis-Hernandez declined. Ms. Wight advised that a Committee meeting would be scheduled in August 2018 and a draft Report would be available at the next SWG meeting.

8. Next Staff Working Group Meeting

8.1 September 6, 2018 (Regularly Scheduled Quarterly Meeting)

There was a brief discussion regarding the date of the Planning Conference in September. It was determined that the Planning Conference is scheduled for September 11 through 14, 2018. The City of Plantation agreed to host the SWG meeting scheduled for September 6, 2018.

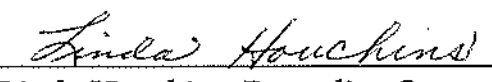
9. Adjourn

Susan Carrano made a motion to adjourn the meeting. Lisa Wight seconded the motion, and the SWG meeting was adjourned at 9:58 a.m.

Respectfully submitted by:



Shelley Eichner, Chair



Linda Houchins, Recording Secretary